

## **Albert Gallatin Area School Board – Regular Meeting Minutes**

### **D. Ferd Swaney Cafeteria**

**Wednesday, January 18, 2023**

**MEMBERS PRESENT:** President Eric Miller, Vice President Doug Sholtis, Secretary Betty Moser, Treasurer Ryan Porupski, Carla Franks, David Howard (via conference call), Carl Planiczka, Jamey Capozza

**MEMBERS ABSENT:** Paul Dunham

**ALSO PRESENT:** Superintendent Christopher Pegg, Business Manager Vincent Belczyk, Solicitor Lee Price

Miller called the meeting to order at 6:46 PM followed by a moment of Silent Meditation and the Pledge of Allegiance after which all present responded to roll call.

### **PUBLIC FORUM**

Recognized AG North Middle School students, Olivia Bonnette and Kaydence Fitzpatrick winners of the Fire Prevention Essay Contest held by Fayette County Firefighter's Association; Megan Hadenak, Teacher.

JROTC and Interact Club – Books of Hope service learning project presentation; LTC Joseph Walsh.

Superintendent Pegg recognized the School Board for School Board Appreciation Month.

### **EXECUTIVE SESSION**

A motion was made by Sholtis second by Planiczka to enter in an executive session at 6:48 pm for collective bargaining, personnel, student confidentiality and school safety and security.

All member present voting in favor of motion.

A motion was made by Sholtis second by Capozza to resume meeting at 8:00 pm.

All member present voting in favor of motion.

An executive session was held on Monday, December 5, 2022 from 7:20 pm to 8:42 pm for Personnel and Collective Bargaining.

### **ADODT AGENDA**

A motion was made by Moser second by Franks to adopt agenda to as presented.

All members present voting in favor of motion.

### **APPROVE MINUTES**

A motion was made by Planiczka second by Capozza to approve minutes of the reorganization meeting held on December 5, 2022.

A motion was made by Porupski second by Moser to approve minutes of the regular meeting held on December 7, 2022.

### **FINANCIAL MOTIONS**

A motion was made by Capozza second by Franks to approve all motions under Financial Item A through H.

### **TREASURER'S REPORT**

- A. Accept the treasurer's report including tax collections for December 2022 and preliminary financial statements as presented.

## **BILLS AND PAYROLL**

B. Grant permission to pay the following bills and payroll for January 2023:

1. Bills, utilities, insurance and contractual obligations paid at the end of the previous month in the amount of \$5,160,976.74
2. Current month general fund bills in the amount of \$1,334,297.39
3. Cafeteria fund bills in the amount of \$60,212.77

## **ACTIVITY ACCOUNTS**

C. Accept activity account report as presented by building principals.

## **LIBRARY FINANCIAL SUPPORT**

D. Grant permission to give financial support to the following public libraries:

1. German Masontown - \$6,800.00
2. Smithfield - \$2,500.00
3. Point Marion - \$2,500.00.

Total: \$11,800.00

## **ACT 1 MAILING**

E. Approve Act 1 Homestead/Farmstead mailing not to exceed \$5,000.00.

## **ACT 1 RESOLUTION**

F. Approve the Resolution indicating that Albert Gallatin Area School District will not raise the rate of any tax for the support of the public schools for the 2023-2024 fiscal year by more than the Act 1 inflationary index, which is 6.0%.

## **CAPITAL PROJECTS**

G. Grant permission to pay the following through Capital Projects:

1. H.F. Lentz Company \$375.00 – Engineering Service rendered for the Replacement of Fire Alarm System - Vestibule Project.
2. Vestibule Project Reimbursement to General Fund \$3,251.50– Fire Alarm Permits for Smithfield Elementary and High School.
3. American Contracting Enterprises \$5,427.00 – Asbestos Abatement Fees at Smithfield Elementary school - Vestibule Project.
4. Yocca Business Systems, Inc. \$950.55 - Retainage balance of playground equipment installation - D Ferd Swaney Elementary Playground Equipment.
5. Advantage Sports & Fitness Inc. \$27,277.00 - Fitness Equipment and installation - Fitness Center.
6. Combustion Service & Equipment Co \$104,219.00 - Hydrotherm Hot Water Boiler Replacement -Smithfield Boiler.
7. Omega Building Company \$29,077.02 payment application # 3 - Vestibule General Construction.
8. Advantage Sports \$5,395.00 payment for Fitness Equipment – Fitness Center.

Total Capital Projects: \$175,972.07

## **CHANGE ORDER**

H. Approve the Vestibule General Construction Change Order # GC-01 in the amount of \$8,760.08.

## **SOLICITOR'S REPORT**

Mr. Price stated School Safety and Security was added to the executive session topics.

### **CURRICULUM AND INSTRUCTION MOTIONS**

A motion was made by Planiczka second by Franks to approve all motions under Curriculum and Instruction Item A through F.

### **REVISED SCHOOL CALENDAR**

A. A motion was made by Howard second by Dunham to approve the revised 2022-23 School Calendar as presented.

### **POLICIES**

B. Approve first reading of Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability.

C. Approve first reading of Policy 218 Student Discipline.

D. Approve first reading of Policy 227 Controlled Substances/Paraphernalia.

E. Approve first reading of Policy 815 Acceptable Use of Internet.

### **GUIDANCE PLAN**

F. Approve Chapter 339 K-12 Guidance Plan as presented.

### **PERSONNEL MOTIONS**

A motion was made by Sholtis second by Franks to approve all motions under Personnel Item A through M.

### **RETIREMENT**

A. Accept the revised retirement date of Lisa Allen, Special Education Instructor effective December 21, 2022.

### **FMLA**

B. Grant Amanda Lechlitter an intermittent FMLA effective December 12, 2022.

### **LEAVE OF ABSENCE**

C. Grant Katelyn Berkshire a leave of absence to commence on May 15, 2023 through June 7, 2023.

D. Grant Alexis McLaughlin, cafeteria employee an unpaid leave of absence to commence April 1, 2023 through January 1, 2024.

### **NEW HIRES**

E. Hire Alicia Cain, Bus Monitor effective December 15, 2022.

F. Hire Victoria Augustine, 3 hour cafeteria employee at Friendship Hill effective December 5, 2022.

### **COACH**

G. Hire Lea Epps Middle School Assistant Track Coach, pending receipt of all proper documents.

### **AWARD POSITION**

H. Award Larry Flowers the Lifeskills Instructor position at AG South Middle School effective January 3, 2023.

### **ELIMINATE POSITION**

I. Eliminate the ½ Special Education and ½ Lifeskills position at AG South Middle School through attrition.

**CREATE AND POST POSITION**

J. Create and post high school extracurricular Envirothon Club Sponsor.

**NEW HIRE**

K. Hire Elizabeth Neal, Tutor at Masontown Elementary.

**SABBATICAL RETURN AND ASSIGN**

L. Approve Eric Witt's early return from Sabbatical and assign to AG High School as Assistant Principal effective January 24, 2023.

**PRINCIPAL TRANSFER**

M. \Approve transfer of Sharon Lepri from Assistant Middle School Principal to Principal at George Plava Elementary effective January 24, 2023.

**SUBSTITUTE LIST**

A motion was made by Porupski second by Capozza to grant permission to add the following to the substitute list pending receipt of all proper documents.

Non-Professional: Frank Kayla, Donald Lincoln; Professional: Katherine Henzler, Carli Lincoln, Davida Cavallo, Robin Smochinsky

All members present voting in favor of motion.

**POLICY**

A motion was made by Porupski second by Moser to approve second reading of Policy 620 Fund Balance.

All members present voting in favor of motion.

**WVU STUDENT NURSES**

A motion was made by Planiczka second by Sholtis to approve the following WVU student nurses for clinical's at various times, throughout the district, from January 9 through April 20, 2023, pending receipt of clearances: Sierra Arbaugh, Caroline Walther, Sydney Smith, Erin Brady, Joshua Bazilla

**PSABO CONFERENCE**

A motion was made by Planiczka second by Capozza to grant permission for Vince Belczyk to attend the Pennsylvania Association of School Business Officials Annual Conference on March 14 – 17, 2023 in Pocono Manor, PA. Costs not to exceed \$1,500.00 and will be paid by the business office budget.

All members present voting in favor of motion.

**ATHLETIC CONFERENCE**

A motion was made by Planiczka second by Moser to grant Duane Dupont permission to attend the PA State Athletic Directors Association Conference from March 21 through March 24, 2023 at a cost not to exceed \$600.00.

All members present voting in favor of motion.

**TITLE I CONFERENCE**

A motion was made by Howard second by Capozza to grant permission for two administrators to attend the mandatory PA Title I Improving School Performance Conference at Sheraton Pittsburgh Hotel at Station Square from January 29, 2023 through February 1, 2023 paid by Title I funds.

All members present voting in favor of motion.

**AGEA COVID-19 MOU**

A motion was made by Planiczka second by Moser to approve the AGEA COVID-19 payment Memorandum of Understanding for certified school nurses and school counselors.

Ayes: Capozza, Howard, Planiczka, Moser, Sholtis, Porupski, Miller

Nays: Franks

**AGEA AGREEMENT**

A motion was made by Planiczka second by Porupski to ratify the collective bargaining agreement between the Albert Gallatin Area School District and the Albert Gallatin Education Association for a five-year term commencing August 15, 2023, as presented.

All members present voting in favor of motion.

**ADJOURNMENT**

The regular meeting will be held Wednesday, February 15, 2023 at 6:00 pm in D. Ferd Swaney cafeteria.

A motion was made by Capozza second by Porupski to adjourn the meeting 8:09 PM.

All members present voting in favor of motion.